



Community Coordination Team Meeting Notes

Tuesday, July 17, 2007
UDOT Region Three Offices
6-7 p.m.

Attendees:

Mark Cherrington - Orchard South
Scott Lewis - Harmon's
Barry Bezzant - Orchard Elementary
Steve Bonner - UDOT
Lee Berge - LA Auto
Diane Knight - Orchard South
JD Willardson - Windsor South
Ed Gifford - Orem City Engineer
Gary Giles - Orem City Police Department
Phil Huff - UDOT Project Manager
Geoff Dupaix - UDOT Public Involvement
Jack Lyman - UDOT Resident Engineer
Sam Bernard - Condie Construction
Todd Andrus - Condie Construction
Dave Martindale - Condie Construction
Justin Smart - The Langdon Group
Marti Hoge - The Langdon Group

Review of Agenda/Materials Update - Justin Smart

- The meeting began with a review of the agenda items. Each of the five ballot items will be added as a permanent agenda item under the "Contractor Report to CCT." A representative from Condie Construction will address each of the five agenda/ballot items each meeting.
- Next the group reviewed the meeting minutes from last month. Meeting minutes were approved without any corrections.
- Justin passed out an updated contact information sheet. One sheet was sent around to the entire group to review and make corrections as necessary.
- Ed Gifford asked if the review of construction items was a time for the group to ask questions of Condie.
 - Justin replied by clarifying that if the CCT members have a question regarding an issue that Condie is discussing they should bring those questions up at that time.
 - All other questions should be addressed after Condie's presentation, during agenda item 3.
 - Justin reminded the group that one of the CCT group goals is to begin and end on time.

Contractor Report to CCT - Condie Construction - Sam Bernard

- **Public Information**
 - The public information for the 800 North project is typically run by Sam Bernard & Justin Smart. This process includes weekly construction meetings with Condie, UDOT, the Langdon Group, and subcontractors. Additionally, Justin sends out weekly construction updates via emails to stakeholders along the corridor.

- Sam gave an example of sending fliers out to local businesses concerning upcoming utilities outages.
- Mark Cherrington inquired about what time of day water shutdowns usually take place. He had some concern about the laundromat in the area and the impact water shortages have on them.
 - Todd Andrus stated that water outages are done at night to accommodate local businesses.
 - Justin clarified that they try to schedule utility outages at times that are most convenient for those who will be affected.
- Justin noted that all voting members should have a copy of the weekly contact report
- **Timely Public Response**
 - Sam gave various examples of times when Condie Construction has dealt with issues in the community.
 - J.D. Willardson has two poles on his property that have been inadvertently knocked down during construction, in addition to a “for rent” sign being damaged. J.D. noted that he was impressed with Condie’s response to this issue.
 - Rob Morgan at Monarch Honda was experiencing problems with his water pressure. Condie investigated the situation and made arrangements with Monarch Honda to fix the broken pipe that was creating the poor pressure.
 - Rob Morgan has also had concerns regarding the length and pace of construction. Sam Bernard, Phil Huff, Justin Smart and others from the project team met with Rob Morgan to discuss his issues in person.
 - Pamela Robinson is a resident along the corridor who is concerned with the cracks in her driveway. Sam is investigating the situation to determine the precise cause of the cracking. As part of this investigation Sam took pictures of the driveway and sent the pictures to Condie’s insurance agency. Steve asked if Condie took any videos of the area to prevent unnecessary blame in situations like this. Sam stated that Condie has taken video of the corridor but not Ms. Robinson’s house because it is not directly on the corridor.
 - There have been times when homeowners have complained about contractors parking in front of their homes on the side streets. Sam goes out to see exactly who is parked in the area and then makes the necessary phone calls to get the trucks moved as soon as possible.
 - Sam has arranged for garbage cans to be emptied when necessary.
 - Geoff wanted to know if garbage collection companies have been in contact with the Condie regarding their concerns about the difficulties of collecting garbage in the area.
 - Justin stated that the collection agencies were contacted in the fall prior to the onset of construction and efforts have been made to keep them in the loop throughout the construction season.
 - Lee Berge offered the use of his dumpster on 200 East if needed.
 - Mrs. Jones lives on 75 East and was having problems with her water pressure. Theo from Orem City and Sam went out to meet with Mrs. Jones and assess the problem. They discovered that the water filtration system in her house had been disrupted by a scheduled water outage. Orem city is working with the homeowner to remedy the situation and assist her with her water bill.

- Sam summed up these issues by noting that Condie is trying to be proactive when it comes to community concerns and address issues within 24 hours if at all possible.
- Justin reminded the group that he has no stake in whether Condie gets the incentive or not. With that being said, he wanted to complement Condie on their quick response time. Justin used the example of a homeowner with a parking concern. Sam remedied the situation very quickly.
- **Access**
 - Sam stated that access has been a big issue throughout this project. Condie has an employee on the construction site whose full time job is to handle access and traffic control issues. His job duties include making sure that there is access to all businesses along the route and making changes to detour and access signs as needed.
 - Condie has also made an effort to go door-to-door to let people know when access is changing.
 - Condie also contacts Justin anytime there will be a road closure. Condie attempts to set up temporary access to help customers, businesses, and local residents.
 - Ed Gifford asked if the group had any access issues.
 - Mark Cherrington stated that there are always access issues during construction but overall he thinks Condie is doing a great job.
 - Diane Knight suggested that signs are often times too close to the actual closure. She used 800 East sign as an example. She suggested moving signs back to give drivers more time to plan an alternate route.
 - Sam offered to bring up her concern in the weekly construction meeting on Thursday.
 - JD stated that he thought Condie had done a pretty good job of taking care of the access to his apartments. It is important the access to the apartments be well signed, especially at night when it is difficult to see the access. JD said Condie has been doing a good job with this issue.
- **Safety & Site Organization**
 - On June 22, Condie had a safety second walk through with UDOT safety staff. Sam passed out the grade sheets from UDOT to the CCT members.
 - Condie received 99 out of 100 points on the walk through. Sam pointed out the team first drives and then walks the site to look for safety violations.
 - Steve Bonner, UDOT Safety, expressed his appreciation for Condie. Steve noted that any issues they have had with safety have been fixed quickly.
 - There has been some frustration with the communication between the utility contractors.
 - Sam stated that on the first walk through UDOT made it clear that Condie is responsible for the safety of their subcontractors. Since that time Condie has been working with the contractors on safety issues.
 - Steve expressed the need to continue to work on the lines of communication with the subcontractors.
 - Geoff Dupaix asked if there were any issues with kids walking through the construction zone now that school is out for the summer.
 - Todd said there have been a few pedestrians in the work zone but it hasn't been too bad.
 - Gary Giles had a concern about construction cones that get knocked into the roadway and wondered if anyone checked the cones on nights and weekends.
 - Sam stated that there are crews that check them on an as-needed basis on nights and weekends.

- Steve said that they are required to have one person at night and two on the weekends to check cones. Cones are usually checked four times over a weekend by contract.
- Sam said he would bring up this issue during the construction meeting this Thursday.
- **Schedule - Todd Andrus**
 - Condie has been waiting for the telephone company to finish work. They will begin putting down road base in front of Monarch Honda and Lee Berge's property.
 - Lee wanted to know if there was anything that could be done to accelerate the work around the canal.
 - Todd noted that the water doesn't come into the canal until October. Condie is hoping to have that side of the road paved up to the canal by October.
 - Todd pointed out that both of Lee's driveways would be on the west of the canal and should have asphalt prior to October.
 - Crews should be finished with most utility work between 200 and 400 East in the next couple of weeks and curb and gutter work will begin in this area.
 - Storm drain work will jump across 400 East in the coming weeks.
 - The sound wall is currently being worked on. Although there originally weren't any plans to put a sound wall up on 350 East, there will now be a wall in that area.
 - There is still some utility work in the area that is holding up construction. The west side schedule is really behind at this point. Condie has brought in an extra crew to speed up work in an effort to make up for some of the lost time.
 - Other than the Main Street closure, there shouldn't be any other major impacts for the next couple of weeks.

CCT/General Public Issues - Community Coordination Team

- Justin asked the group if there were any general public issues.
 - JD was wondering if the schedule was still on track for a north side completion in October.
 - Todd stated that date still looked reasonable.
 - Jack Lyman pointed out that there additional costs being incurred because of the construction delay due to the utility companies and split phasing/traffic delays. He noted that Condie has asked UDOT for more money and that there could be additional delays if the money isn't approved.
 - Ed asked the group how they felt about doing away with left-hand turns to speed up the construction process. If access is easier with allowing the left turns, there is more traffic for the construction crews to deal with. He was wondering if the group wanted to restrict left-hand turning to improve flow and limit access.
 - Scott Lewis expressed that left-hand turn lanes seem to make traffic worse. The lights are really long and he thinks that traffic moved better before.
 - Diane Knight noted that people turn left illegally if there are legal left-hand turns.
 - Todd said that have brought in extra crews to keep up with the schedule, and that he really sympathizes with the local business owners.

Public Information Incentive - Justin Smart, The Langdon Group

- Draft ballot presentation/finalization

- Justin passed out the draft ballot that was developed out of the discussion from the last meeting. All items will be weighted equally.
- The average of the sub-points from each item will be averaged, and each item average will represent twenty percent of the total ballot score.
- Justin reviewed each item on the ballot and asked the CCT if anything was left off. The CCT offered no comments on the ballot.
- The final ballot will be presented at the next CCT meeting.
- JD Willardson pointed out how important item 5A on the ballot is to his apartments. The entryway to his apartments has taken a lot of wear due to the heavy equipment in the area. JD stated that he understood why the trucks are there; he just wanted to stress the importance of restoring the area to its previous condition.
 - Sam stated that he will go out and look at the issue as soon as possible.

General Discussion - Community Coordination Team

- Justin asked the group if there were any items for discussion. The group had none.

For Next Meeting - Justin Smart, The Langdon Group

- Verify next meeting date/time - **Aug. 21, 6 p.m., UDOT Region Three Offices**
 - Justin thanked Condie for providing dinner each month.
- Review CCT Roles/Responsibilities
 - Justin pointed out the roles and responsibilities document in the CCT binder. He wanted to remind the group of the expectations agreed upon during the first meeting, including:
 - Monthly attendance
 - Being on time
 - Providing thoughtful input from the community
 - Remaining accessible to the group and stakeholders in general.
 - CCT members may email agenda items to Justin in advance.